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MEMORANDUM FOR: Associate Deputy Director for Administration

FROM

: Richard J. Kerr

Associate Deputy Director for Intelligence

SUBJECT

Assignment of Safety Officer

- 1. At the 10 January 1983 meeting of the Occupational Safety and Health Committee, the directorates were requested to look into the possibility of assigning a professional safety officer to each directorate.
- 2. We have reviewed this Directorate's needs and requirements and cannot, at this time, identify a sufficient workload that would justify a full-time position. I have asked our Directorate representative to the Safety and Health Committee.

  to continue to monitor the requirements and workload of the designated safety officer within each Office for any future change. In the meantime we will call upon the Safety Staff for additional expertise should the need arise.

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Associate Deputy Director for Intelligence

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